

Renew Your Cannabis Cultivation License

in the Cultivation Licensing System

Renew Your Cultivation License Print Your License Certificate

Renew Your License

Your cannabis cultivation license is valid for one year. You can renew your license up to 60 days before your license expires. For example, if your license was granted on November 1st, you can begin the renewal process the following September 1st.

The Renewal Process:

When your license expiration is within the 60-day window for renewal, the licensee will see in the **Action** column a link to **Renew License**.

Note: Be sure you renew before your expiration date, shown clearly in the **Expires On** column. On the day the license expires, if you haven't yet renewed, the licensee will receive an email stating that you can still renew after paying a **late fee**.







User Guide

If you open your license record by clicking on the record number, you'll notice another route to starting your renewal. There will be a Renew License link in the lower right corner.

After clicking the link to begin, the first screen shows some basic information about your license. You cannot make changes to the fields listed here, but if changes are needed, you can submit a DCC Notification and Request Form 27 and/or a Science Amendment through your public user account. For additional information please visit Changing or Updating Your License under the section Cultivation Licenses.

When renewing your license, however, you can change your current designation as either a Medicinal or Adult-Use cultivator. On the Renewal Information page, your **Current Designation** is displayed. Select the new designation if desired. Click the Yes radio button, and your New Designation will display.



Department of Cannabis Control CALIFORNIA

User Guide: Renew Your Cannabis Cultivation License Revised 06.20.2023

Save and resume later

* Change Adult-Use/Medicinal Designation:

Cannabis cord Status piration Da	Cultivation	License	
cord Status piration Da	s: About to Ex		
Record Info	te. 12/29/20.	cpire 19	
Record mile -	Payments *		
icense Det	ails		
Fairy World LLC More Details Freate Amendme	nt Renew Lice	nse	
	ATION		
License Number:	CCI 23-0000159		
License Type:	Small Outdoor		
License Issued Type:	Provisional	•	
xpiration Date:	06/29/2023		
Business Name:	Diamond Inc.		
Premises Address:			
		•	
Premises City:	Amador		
Premises City: Premises Zip:	Amador		
Premises City: Premises Zip: APN:	Amador 54565132156		
Premises City: Premises Zip: APN: Premises County:	Amador 54565132156 Amador County		
Premises City: Premises Zip: APN: Premises County: Current Designation:	Amador 54565132156 Amador County Adult-Use	•	

Yes O No

On the next page, verify the list of owners for the license. If the list of owners is not accurate, the licensee must first submit a DCC Notification and Request Form 27.

Once you have verified the owner information, check the box under Owners Verification to confirm accuracy and proceed.

Cultivation License Renewal



Next, add the list of Financial Interest Holders (FIH) for the license. Add a row for each FIH and make sure each applicable field is filled out. If there are no FIH entries to add, continue to the next page.

 A person with an aggregate ownership interest of less than 20 percent.
A person providing a loan to the commercial cannabis business.
A person entitled to receive 10 percent or more of the profits of the commercial cannabis business, including:

 A An employee who has entered into a profit share plan with the commercial cannabis business.
 B A landlord who has entered into a lease agreement with the commercial cannabis business for a share of the profits.
 C A consultant who is providing services to the commercial cannabis business for a share of the profits.

 D. A person acting as an agent, such as an accountant or attorney, for the commercial cannabis business for a share of the profits.
E. A broker who is engaging in activities for the commercial cannabis business for a share of the profits.
F. A salesperson who earns a commission. Financial interest holders do not include any of the following: A bank or financial institution whose interest constitutes a loan;
Persons whose only financial interest in the commercial cannabis business is through an interest in a diversified mutual fund, blind trust, or similar instrument;
Persons whose only financial interest is a security interest, lien, or encumbrance on property that will be used by the commercial cannabis business; and
Persons who hold a share of stock that is less than 10 percent of the total shares in a publicly traded or privately held company. * indicates a required field. **Financial Interest Holders New** FINANCIAL INTEREST HOLDER NEW ing 0-0 of 0 Primary Primary Type of Legal Legal Interest First Last Holder Name Name Legal Business Contact Type of Government ID Government Primary Email Contact Contact Last Address Phone Number Contact FEIN Phone Email Holde Name Addres No records found. Add a Row 🛛 👻 Edit Selected Delete Selected



Department of Cannabis Control CALIFORNIA

User Guide: Renew Your Cannabis Cultivation License Revised 06.20.2023

Complete the required electricity usage information and average weighted greenhouse gas emission intensity (GGEI) for the cultivation activity. For assistance in compiling this information see the <u>Electricity Usage Reporting</u> for Licensees Guidance Document, the optional <u>Electricity Reporting Worksheet</u>, and the <u>Electricity Demand Spreadsheet</u>.

Provide electricity usage for each power source during the previous annual licensed period, also referred to as the reporting year. When adding a row, you will need to enter the reporting year, select the Usage Type and complete the required fields.

Select the reporting year and enter the average weighted GGEI.

Review the historical electricity usage data and average weighted GGEI data for the cultivation activity and proceed.

ELE	CTRICITY	JSAGE							
Sentre	11101								
	Reporting Year	Usape Type	Type of Off Grid Renewable Source	Type of Other Source	Other Source description	Name of Utility Provider	Total Electricity Supplied (KWh)	Total Electricity Supplied by Zero Net Energy Renewable (kWh)	GGEI (fbs CO2e kim)
	2022	Usity				PGE		1000	
Add	a Row •	1615	lected De	and Solare	ed .				

Step 3:Electricity Usage>Electricity Usage

	Reporting year	Average Weighted GGEI	
	2022	0	Actions -
Add a R	ow - Edit Selected De	late Selected	

Previo	ous Electri	city Us	age						
Showing 0-	0 to 0-								
	Reporting Year	Usage Type	Type of Off Grid Renewable Source	Type of Other Source	Other Source description	Name of Utility Provider	Total Electricity Supplied (kWh)	Total Electricity Supplied by Zero Net Energy Renewable (kWh)	GGEI (Ibs CO2e/kW
No record	ds found.								
_									
Histo	rical Ave	erade	Weighte	I GGEI I	Data Table	s			
Histo	rical Ave	erage	Weighted	I GGEI I	Data Table	s			
Histo	rical Ave	erage		d GGEI I	Data Table	s			
Histo Previo	rical Ave	e rage ge Weig	Weighted	I GGEI I	Data Table	s			
Histo Previo Showing 0-	rical Ave ous Averag	e rage ge Weig	Weighted	I GGEI I	Data Table	s			
Histo Previo Showing 0-	rical Ave ous Averag	e rage ge Weig _{year}	Weighted	d GGEI I	Data Table	S nted GGEI		-	
Histo Previa Showing 0-	rical Ave ous Averag o of 0 Reporting y ds found.	e rage ge Weig _{year}	Weighted	d GGEI I	Data Table	ted GGEI			
Histo Previa Showing 0-	rical Ave ous Averag -0 of 0 Reporting y as found.	erage ge Weig year	Weighted	d GGEI I	Data Table	IS Inted GGEI			
Histo Previa Showing 0- No record	rical Ave ous Averag of 0 Reporting y as found.	e rage ge Weig year	Weighted	d GGEI I	Data Table	ted GGEI			
Histo Previo Showing 0- No record	rical Ave ous Averag o of 0 Reporting y ds found.	e rage ge Weig year	Weighted	d GGEI I	Data Table	ted GGEI		_	



Department of Cannabis Control Under the documents page, you may upload a copy of the document utilized to prepare the final reporting data. For information on Electricity Usage Report Requirements, refer to the <u>DCC website</u>.

The file name must not contain spaces or special symbols.

Cultivation License Ren	ewal							
1 2 Business/People	3 Electricity Usage	4 Docur	nents	5 Acknowl Declarati	edge ons	6 Review	7	8
Step 4:Documents>	List of Documer	nts				*indicate	es a required	l field.
Attachment								
Electricity Usage: Upon license renewal, lice name of utility provider, and greenhouse gas unspecified sources; and average weighted Maximum file size allowed: 100 MB. Types of files that are not allowed: ade;adg	nsees must provide electricity usage r emission intensity per kilowatt hour re greenhouse gas emission intensity cor y,bat,chm;cmd;com;cpl;exe;hta,htm,	equirements for e ported by the utili nsidering all electr html;ins;isp;jar;js	ach power source during the ty provider; total electricity si icity use. ;jse;lib;lnk;mde;mht;mhtml	previous annual l upplied by a zero i ;msc;msp;mst;ph	censed period: the t et energy renewabl p;pif;scr;sct;shb;sys	otal electricity supplied by a l e source; total electricity supp ;vb;vbe;vbs;vxd;wsc;wsf;ws	ocal utility provide plied from other ih;zip.	r,
Name	Туре	Size	Latest Update	Action				
No records found.								
Add								
Save and resume later					Continu	ue Application	(Not Save	ed)





User Guide: Renew Your Cannabis Cultivation License Revised 06.20.2023

On the Acknowledge **Declarations** page, check off the box next to each statement confirming your acceptance, then click **Continue Application.**

Step 5: Acknowledge Declarations > Acknowledge Declarations

* indicates a required field.





Department of Cannabis Control CALIFORNIA

User Guide: Renew Your Cannabis Cultivation License Revised 06.20.2023

On the **Pay Fees** page, select **Check Out** to pay with a card, or **Cash Payment** to pay in person at the nearest **Payment** office. These two options are the same ones you used to pay your license fees. For questions about making a payment please email at <u>payments@cannabis.ca.gov</u> or call 1-844-61-CA-DCC (1-844-612-2322).

Cultivation License Ren	newal			
1 2 Attachments	3 Acknowledge Declarations	4 Review	5 Pay Fees	6 Record Issuance
Step 5:Pay Fees				
Listed below are the fees based upon the in	nformation you've entered.			
Select "Check Out" to pay fees via credit/de - or - Select "Cash Payment" to submit applicatio	ebit card or e-Check. n and pay fees through an in-person appoi	ntment.		
Fees				
Fees		Qty.		Amount
Specialty Cottage Outdoor	- Renewal Fee	1		\$1,205.00
TOTAL FEES: \$1,205.00 Note: This does not include additional fees	which may be assessed later.			
Check Out Cash P	ayment			





Print Your License Certificate

After making your payment, if there are no outstanding issues, the license will show a new **Expires On** date reflecting that your license has been renewed for one more year.

To access your license you may go to My Licenses and click on the **License Number** blue link to open your license record and print your license certificate.







In your license record, click on the **Record Info** dropdown list and choose **Attachments**

At the top of your attachments list, you should see your official license certificate.

You can open this PDF by clicking on its title.

Print your new license certificate and post it at your licensed premises.

More Details					
Create Amondment					
Create Amendment					
icense CCL19-0000278:					Add to cart
Cannabis Cultivation License					
Record Status: Active Expiration Date: 10/31/2020					
Record Info * Payments *					
Attachments					
load file information					
xximum file size allowed: 16 MB. ses of files that are not allowed: html:html:mhtmltexe:zip.					
lame	Type	Size	Document	Latest	Action
	1360	113.05	Status	Update	Action
mcialLicenseCertificate_20191016_191006.pdf	License	KB	Uploaded	10/16/2019	Actions -
ultivator License Number Change-1571278206357.eml	Correspondence	KB	Uploaded	10/16/2019	Actions -
		ND			
Department of Cannabis Control Catifornia Cannabis Cult	Departm licensing	ent of Canna @cannabis.c	abis Control ca.gov, www.cann SC	abis.ca.gov	
Department of Cannabis Control CALIFORMIA Cannabis Cult Adu	Departm Iconsing tivation Li It-Use	ent of Canna @cannabis.c	abis Control ca.gov, www.cann SC	abis.ca.gov	
Department of Cannabis Control cauroeux Cannabis Cult Aduu Business Name: Diamond Inc.	Departm Iconseq tivation Li It-Use	ent of Canna @cannabis o CEN	abis Control ca.gov, www.cann SC in Premises: ador, CA	ibls.ca.gov	
Department of Cannabis Control CALIFORMIA Cannabis Cult Cannabis Cult Adu Business Name: Diamond Inc. Diamond Inc.	Constant Inivation Li It-Use	ent of Canna @cannabis.c CEN Mai Am	abis Control 23 gov, www.cann SC In Premises: ador, CA	ibis ca.gov	
Department of Cannabis Control Carrows A Cannabis Culto Cannabis Culto A Cannabis Culto A Culto Busines As DEA: Damod Inc Diamod Inc	tivation Li	ent of Canna @cannabis.c CEN Mai Am Mai	abis Control 2a gov, www.cann SC In Premises: ador, CA In APN: 5456511 Int: 06/20/2023	ibis ca gov 32156	
Experiment of Cannabis Contro Carrows Cannabis Contro Carrows Cannabis Contro Carrows Cannabis Contro Carrows Cannabis Contro Carrows	Eivation Li	ent of Canna @cannabis c CEN Mai Am Mai Val	abis Control a. gov, www.cann SC in Premises: ador, CA in APN: 545651 id: 06/20/2023 jrres: 06/20/2023	ibis ca gov 32156 4	
<text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text>	Construction Lines	ent of Canna Ccannabis c CCEN Mai Am Mai Val Exp • unal the exp • any other per	abis Control as gov, www.cann SC In Premises: ador, CA In APN: 545651 id: 06/20/2023 jires: 06/20/2023 jires: 06/20/2023	nbis.ca.gov 32156 4 18 18	
<text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text>	Contraction Line It-Uses	Mai Am Mai Am Val e unel the exp any other per sepension or res	abis Control a gov, www.cann SC In Premises: ador, CA In APN: 545651 kd: 06/20/2023 jinste ddar of this loc some of premise body	abis ca gov 32156 4 19	
<image/> <section-header><section-header><section-header><section-header><section-header><text><text><text><text></text></text></text></text></section-header></section-header></section-header></section-header></section-header>	tivation Li It-Use	Mai CCEN Mai Am Mai Exp o undificación spension or res	abis Control an gov, www.cann SC In Premises: ador, CA In APN: 545651 id: 06/02/020 insten dar of the loc model of the loc model of the loc	abis ca gov 32156 4 19	

License CCL19-0000278:

Record Status: Active Expiration Date: 10/31/2020

Record Info •

License Details

Processing Status

Related Records

Cannabis Cultivation License

Payments •

etails

ottage Outdoor



Department of Cannabis Control User Guide: Renew Your Cannabis Cultivation License Revised 06.20.2023